

DRAFT

PRESENT: L. Smith, Vice Chairman; R. Robinson, W. Barker, A. Brubaker, P. Robart,
J. Fermery, L. Ruest

NOT PRESENT: P. Robart, Chairman

GOV. WEARE PARK DRIVEWAY PERMIT (SECOND ENTRANCE): L. Ruest reported that she and the representative of the NH Department of Transportation have been communicating through email with regard to determining specifics relating to a second driveway entrance at Gov. Weare Park. She explained that there are certain parameters and requirements that must be met in order for the State to approve the Town's request. One issue is the matter of site distance. The NH DOT representative is considering the Town's request and will be bearing in mind the potential of a one-way entrance from Route 88 as part of the decision process. W. Barker will bring information to Church officials for discussion and report back to the Committee.

DEPOT LANDING PROJECT: D. Robinson provided the Committee with information relating to the materials and hardware needed for the proposed floating dock. He explained that he estimated costs are based on a 4' x 12' section rather than the 6' x 12' section discussed previously. An estimated cost of \$16,000 was identified. It was determined that private fundraising may be in order and that this matter will remain at a discussion only level at this time.

WINTERIZATION OF IRRIGATION SYSTEMS (GOV. WEARE PARK, TOWN COMMON, TOWN HALL AND WEST VIEW CEMETERY): It was determined that all these locations should be part of an agreement for winterization services with Epping Well & Pump like the Town Common agreement. L. Ruest will contact Epping Well & Pump to request such an agreement and also schedule winterization to take place the first Friday each November.

HISTORICAL SOCIETY MUSEUM: Cindy Wojcicki was present. Discussion took place with regard to available Capital Reserve Funds of approximately \$14,000. From these funds, it is anticipated to pay the cost of the structural analysis and perform the millwork needed in the area of the front portico. The rear wall remains in good condition and has not yet been improved with Hardy board siding. The Committee reviewed a prioritized listing prepared by TMS Architects of needs identified by the structural analysis; identified as "exterior" or "interior" items. The approximate cost to address needs ranges from \$50,000 to \$70,000, and, in some cases, does not include equipment.

Discussion took place with regard to the HVAC needs and whether the heating system is a priority. It was determined that there are a number of items listed that take priority over the HVAC needs as the furnace is currently in working order.

It was further determined that this list may result in a six year project (\$14,000 per year) and should be presented to the Capital Improvements Plan Committee (in 2017 for a 2018 warrant article). C. Wojcicki noted that the goal is to have the building in good shape for the Town's Tricentennial in 2022. The Committee also recommended, however, that item number one of the exterior items (removal of asphalt at perimeter/add stone) should be added to the 2017 Government Buildings budget.

A. Brubaker will work on identifying a contractor in order to have the work needed for the portico done in the spring. It was noted that the NH Preservation Alliance may have knowledge of contractors who do this type of work.

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TOWN HALL ENTRYWAY DOORS: The Committee reviewed a plan drawn by J. Fermery with regard to improving the doors at the Town Hall addition entrance. The plan shows a sliding door on the inside of the vestibule; this being an option in attempting to eliminate some wind tunneling effect and also allow for better space for wheelchairs. J. Fermery stated that he has given this information to the glass company who provided the quote to the Committee. The glass company representative stated that his company does not sell or install glass sliding doors but that he would identify companies that do and let J. Fermery know.

Discussion took place with regard to handicap/ADA requirements and the space available at present. The matter of an electric eye or sensor was also discussed along with the suggestion of having the plans reviewed by someone familiar with ADA code requirements.

REPLACEMENT TRASH RECEIPTACLES FOR THE TOWN COMMON: L. Ruest reminded the Committee that receptacles similar to those presently used on the Town Common cost approximately \$500 each with a delivery charge of \$250. Discussion took place with regard to options. One option is a proposed donation from Tony Belanger of Pinard Waste Systems of two wrought iron receptacles. There would be a need to purchase a metal or plastic barrel and cover for each. The Committee asked L. Ruest to contact Pinard Waste and accept this donation.

BENCH REFURBISHMENT – TOWN COMMON: Discussion took place with regard to options to clean up the concrete bases of the benches located at the Town Common. Suggestions were made to use a paint stripper type product or sand blasting equipment. W. Barker will contact someone to conduct a trial using the sand blasting method. It was also noted that the concrete should be sealed before placing the benches back in place.

NEW MEMBERS: L. Smith asked Committee members for suggestions of additional members, ones that may have contractor experience and that can be available during the day time for meetings. Suggestion was made to contact P. Fitzgerald.

REVIEW AND APPROVAL OF PREVIOUS MEETING MINUTES (AUGUST 16, AND SEPTEMBER 22, 2016):

MOTION: To approve the minutes of the August 16 meeting as written.

MOTION: L. SMITH
SECOND: R. ROBINSON
5 IN FAVOR, 1 ABSTENTION, PASSES

MOTION: To approve the minutes of the September 22 meeting as written.

MOTION: L. SMITH
SECOND: W. BARKER
UNANIMOUS